

TRAINING AND GUIDES

We offer training sessions and advise on the use of the library, and resources for Philosophy throughout the year. If you have a question, just get in touch with us and ask! Other training sessions, both general and subject specific are provided by the University Library's Research Skill programme: www.lib.cam.ac.uk/courses

GETTING THE MOST OUT OF THE LIBRARY

For the benefit of all library users, please:

- Remember the library is a quiet area.
- Turn mobile phones to silent.
- Return borrowed items on or before their due date.
- Pay fines promptly.
- You should not vandalise the books (e.g. marking the text, tearing out pages etc.)
- Let us know immediately if you think you've lost a library book.

USING OTHER LIBRARIES

Need a book from another library? You can use and borrow books from the majority of other Faculty and departmental libraries. An A-Z list with their locations and contact details is available here: <http://bit.ly/CamlibAtoZ>

BOOK SUGGESTIONS

Suggestions for new additions to the library collection are *very* welcome. You can use the form on the Library website or email the Librarian. We'll get in touch with you about your suggestions as soon as we can.

LIBRARY BAGS

The library sells organic cotton bags at the Issue Desk for £3.

CONTACT US

Casimir Lewy Library
Faculty of Philosophy
University of Cambridge
Sidgwick Avenue
Cambridge CB3 9DA

Phone

Library desk: 01223 762939
Librarian: 01223 331889

Email: philib@hermes.cam.ac.uk

Skype: lewylib

Connect with us:

 Facebook: www.facebook.com/Lewylib

 Twitter: [@LewyLib](https://twitter.com/LewyLib)

 Pinterest: <http://pinterest.com/lewylib>

Blog: <http://lewylib.wordpress.com>



UNIVERSITY OF
CAMBRIDGE

Faculty of Philosophy

Guide to the Casimir Lewy Library



The Casimir Lewy Library is the main source of resources and support for the study and teaching of philosophy at the University of Cambridge.

www.phil.cam.ac.uk/library

OPENING HOURS

Term time

Mon - Fri: 9:00am – 6:00pm

Sat: 11:00am – 5:00pm

Vacation

Please check the library website.

MEMBERSHIP

Any current member of the University, and Academic Visitors holding a University Card, may borrow from the Library.

People with disabilities

A lift to the library can be accessed from the 3rd floor of the Faculty in the Old Library. Please press the call button outside the door for admittance. Library staff are happy to assist e.g. by fetching books from shelves. A scanner and height-adjustable desks are available.

BORROWING

Books must be borrowed from the library desk. Undergraduates can borrow up to 10 books for 7 days. Graduates or staff can borrow up to 15 books for 14 days.

Fines

Standard loans: 25p per day, but 50p if the book has been recalled. One day loans are 50p per day. Fines may be paid in cash or online from the library website.

Returning books

Books should be returned to the library issue desk **on or before** their due date. When the library is closed, books may be returned to the book drop, just outside the Raised Faculty Building, opposite Lady Mitchell Hall. During opening hours books may also be returned to the Sidgwick site drop box (Sidgbox) near the English Faculty, West road.

Renewing books

Books may be renewed up to **3 times** as long as they have not been reserved. Please note that there are **no online renewals** at the beginning and end of term.

Recalling a book

You can recall books which are on loan via the 'library account' feature on iDiscover. The borrower will be asked to return the book after they have had it for 7 days. You will be sent an email when the book becomes available.

FINDING BOOKS & JOURNALS

All books and journals are searchable from **iDiscover**: <http://idiscover.cam.ac.uk>

ERESOURCES

Key databases, ebook collections and ejournals for **Philosophy** can be accessed here:

www.phil.cam.ac.uk/library/eresources

Ebooks

Most **ebooks** can also be found by searching **iDiscover**. Look for 'electronic resource' or 'electronic book' next to the title.

More information on ebooks is available from: www.lib.cam.ac.uk/ebooks

You can see the main philosophy ebook collections from:

www.phil.cam.ac.uk/library/ebooks

Off campus access

Most eresources can be accessed on the Cambridge University network without needing to login. Off campus you will need to use the Raven or Shibboleth login box (this may be referred to as 'Institutional login') and enter your UIS username and password.

Course materials

Scanned book chapters and articles on the Faculty reading lists as well as lecture handouts and other useful things can be accessed from the Moodle VLE: www.vle.cam.ac.uk

IT FACILITIES

Computers on height-adjustable desks are available in the Library. WiFi is also available.

Photocopying, printing and scanning

We have a self-service machine (MFD) for printing, photocopying and scanning. Black and white, and colour printing is available in A4 or A3 size.

Printing credits can be bought online (minimum £5) from the DS-print website: <https://ecredit.ds.cam.ac.uk>. Scanning is free.