

Training & Support

We offer training sessions and advice for using the Library and resources for Philosophy throughout the year. If you have any questions ask us - we're here to help! You can also email librarian@phil.cam.ac.uk to arrange a one-to-one session if you have more in-depth enquiries and need more tailored support.

To see the wide range of training the University Library offers go to <https://training.cam.ac.uk/cul/theme>.

Using Other Libraries

You can use and borrow books from the majority of other faculty and departmental libraries. Take a look at the Cambridge Libraries Directory at <https://www.libraries.cam.ac.uk/libraries-directory/department-and-faculty-libraries> to find other libraries which have collections relevant to your studies.

Library Space

Please help us to maintain a quiet, clean and comfortable working environment for everyone by:

- taking your conversations and snacks upstairs to the Old Library
- switching your phones to silent and taking your calls outside the reading room
- putting drinks in bottles and covered cups
- putting your rubbish and recycling into the bins provided
- photocopying pages you wish to annotate rather than marking the books in any way

Library Bags and Water Bottles

Organic cotton bags are on sale at the Library desk for £3 and water bottles (in support of Water Aid) for £2.

Feedback Wall

We want your feedback! Feel free to add your comments and suggestions for improving your Library further to the feedback walls found at the Library entrance or at the back of the reading room.

Wellbeing

To encourage you to take regular breaks from your studies we have a philosophical fiction collection and invite you to join us for a free cuppa and treats at our Philosotea sessions. We also have a wellbeing collection including books on topics such as mindfulness, managing stress, emergency poetry and more. You will also find links to further sources of support by clicking on the wellbeing tab of our LibGuide at <https://libguides.cam.ac.uk/philosophy>.

We're here to help

Visit us, call us or email us if you have any questions or need help finding what you need.

Casimir Lewy Library, Faculty of Philosophy,
University of Cambridge, Sidgwick Avenue,
Cambridge CB3 9DA.

Library desk: 01223 762939
Librarian: 01223 331889

Email: phillib@hermes.cam.ac.uk

 Facebook: www.facebook.com/LewyLib

 Twitter: [@LewyLib](https://twitter.com/LewyLib)

 Blog: <http://lewylib.wordpress.com>



UNIVERSITY OF
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Faculty of Philosophy

Guide to the Casimir Lewy Library



The Casimir Lewy Library is the main source of resources and support for the study and teaching of philosophy at the University of Cambridge.

www.phil.cam.ac.uk/library

Opening Hours

Term time: Mon - Fri 9:00am – 6:00pm and Sat 11:00am – 5:00pm.

Vacation: Please check our website at <https://www.phil.cam.ac.uk/library>.

Membership

Any current members of the University and academic visitors with a University Card may borrow from the Library.

Accessibility

There is a lift to the Library from the 3rd floor of the Faculty of Philosophy. You will need to use the main entrance to the Raised Faculty Building to access a lift from the ground floor. Please press the call button outside the Library door for admittance.

Staff are happy to fetch books and to assist you in using the Library. Please ask us. Scanning and photocopying services and height-adjustable desks are available in the Library.

Borrowing & Returning Books

Borrowing books

Books can be borrowed from the library desk or by using the self-service machine. Undergraduates can borrow up to 10 books for 7 days in the first instance. Graduates, staff and academic visitors can borrow up to 20 books for 28 days in the first instance.

Renewing books

Books will automatically renew for current undergraduates, postgraduates and university staff. We can also manually renew books on request and you can also renew them online by logging into your library account using iDiscover. Please note short loan and recalled items can not usually be renewed and should be returned by the due date.

Returning books

You can return books at the library desk or by using the self-service machine. You can also return them using the book drop next to Lady Mitchell Hall when the Library is closed. There is another drop box near the English Faculty building which you can use at any time.

Recalling a book

You can recall books which are on loan by logging into iDiscover. The person who has the book will receive an email asking them to return it within 3 working days. You will receive an email when the book is returned and will have 2 working days to collect it. Please contact us if you can't return or collect books within those times and we will do our best to help.

Fines

Fines may be charged at £1 per day for overdue short loan items and overdue recalled items.

For more information about borrowing from Cambridge Libraries take a look at the LibGuide at <http://libguides.cam.ac.uk/borrowing/>.

Accessing Print and Electronic Books & Journals

Use iDiscover at <http://idiscover.cam.ac.uk> to find print and electronic books and journals. See the LibGuide at <http://libguides.cam.ac.uk/idiscover> for further information on using iDiscover for searching and managing your library account online.

General advice on finding and accessing electronic resources can be found at <https://www.libraries.cam.ac.uk/eresources>.

Key databases, ebook collections and eJournals for Philosophy can be accessed via our LibGuide at www.phil.cam.ac.uk/library/eresources.

Electronic legal deposit materials

These can be accessed using a dedicated PC found in the Library and elsewhere across the University. See the LibGuide at <http://libguides.cam.ac.uk/e-legal-deposit> for further details.

Off campus access

Install Lean Library to avoid unnecessary log-in screens and paywalls when accessing electronic resources off campus. Instructions are available at <https://www.libraries.cam.ac.uk/eresources/access-full-text-anywhere>.

Undergraduate course materials

Current Philosophy students and staff can access scanned book chapters and articles as well as links to ebooks and eJournals using the interactive reading lists available on Moodle at <https://www.vle.cam.ac.uk>.

Phil the Gap!

Suggestions for new books to purchase for the Library are always welcome. Use the form at <https://www.phil.cam.ac.uk/library/book-suggestion-form> or email the details to the Librarian. We will aim to respond within 1 working day.

IT Facilities

Computers and WiFi are available in the Library. We also have a multi-functional device (MFD) for printing, photocopying and scanning in black and white or colour. Scanning is free and printing credits can be purchased online (minimum £1) using the My DS-Print portal at <https://www.ds.cam.ac.uk/mydsprint/>.