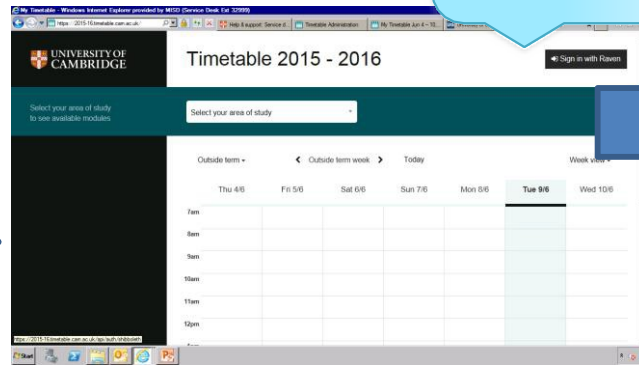


Getting Started with Timetable

If your department is using the Timetable application to publish course details (or links) follow the instructions below to get you started

1. You can login to the application from 21st September 2015 by following this link: <http://www.timetable.cam.ac.uk>



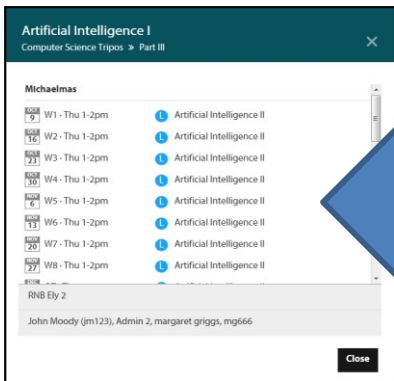
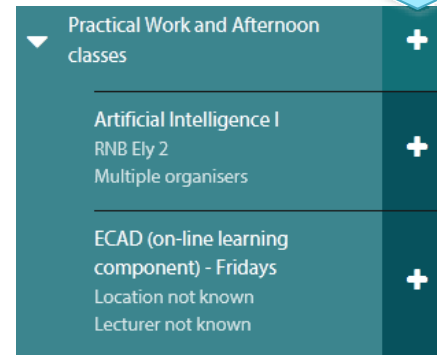
2. Sign in with Raven and an account will be created for you



3. Select a course and a part from the drop down lists

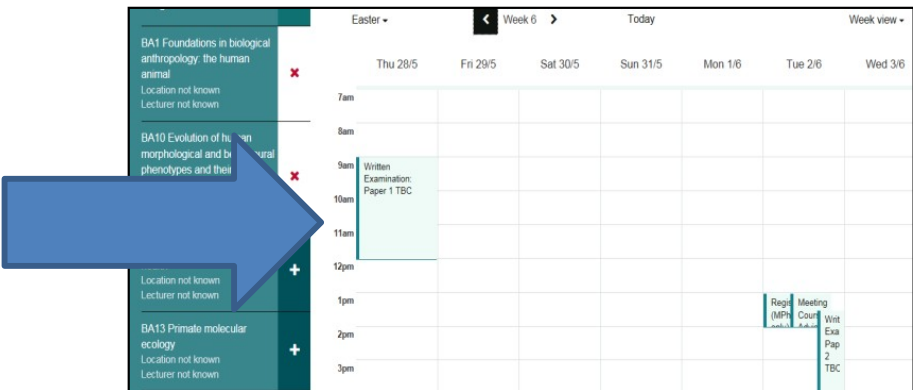
4. Available events and series of events will be displayed on the left of the screen

5. You can expand and collapse a module by clicking on the down arrow



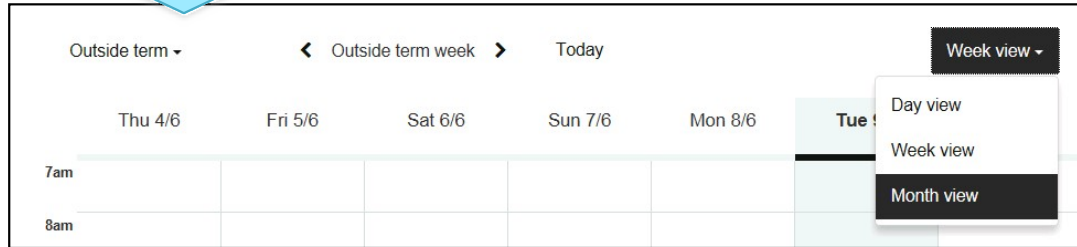
6. Click on the information icon for more details of the series

7. Click on the plus sign to add the series of events to your personal calendar

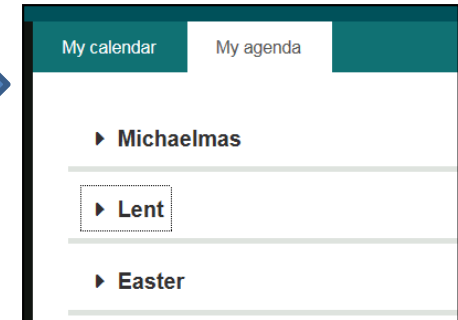


Getting Started with Timetable

8 You can move around your personalised calendar by using the navigation bar at the top to move between terms, weeks, today and to view by day, week or month



9 Click on My agenda for a term by term list view of your calendar



11 You can then either click to subscribe, copy the feed or follow the instructions for some popular calendar apps

Add & subscribe to your timetable with your default calendar app

Subscribe

▼ Other ways to subscribe

1. Copy the address of your timetable

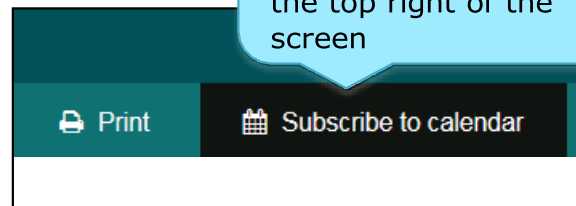
```
https://2015-16.timetable.cam.ac.uk/api/users/35948/uQNamJHjdf251pMxq048XTUgry6cG71/calendar.ical
```

2. Follow the instructions to add & subscribe with your favourite calendar app

- Google Calendar
- Microsoft Outlook
- Apple Calendar

Updates will be synced automatically, within ~ 8 hours after a change.

10 Click on the Subscribe to calendar button on the top right of the screen



Did You Know?

You can also load your calendar events onto a local device by subscribing to an ical feed

Top Tip:

When you subscribe, make sure to check the time zone of your device's calendar app.



More information can be found in the FAQs on the [Timetable web page](#)